



# Measure L Citizens' Bond Oversight Committee Meeting

October 5, 2016, 6:30 PM

Berryessa Union School District  
1376 Piedmont Road, San Jose, CA 95132

**Berryessa Union School District**  
1376 Piedmont Road, San Jose, CA 95132

Measure L Citizens' Bond Oversight Committee Meeting  
October 5, 2016  
6:30PM – 7:30PM  
District Office Board Room

## Agenda

1. Call to Order
  - a. Roll Call
    - Kevin Costello - Chair
    - Martin Michaels – Vice Chair
    - Adrienne O'Leary
    - Amy Chen
    - Frank Cancilla
    - Susan Fowle
  - b. Adoption of Agenda
  - c. Approve CBOC Meeting Minutes from June 1, 2016
2. Public Comments
3. Reports
  - a. Measure L Project Update Ken Tanase
  - b. Measure L Financial Report Phuong Le
4. Review and Discussion
  - a. Vacant Position (Taxpayer) Kevin Costello
5. Review and Action
  - a. Appointment of Chair for 2016-2017 Kevin Costello
  - b. Establish 2017 CBOC Meetings Kevin Costello
6. Adjournment Upcoming Meeting Dates: September 7, 2016 Meeting was cancelled at 6:30 p.m. and rescheduled to October 5, 2016. Next Quarterly Meeting on December 7, 2016

**Berryessa Union School District  
1376 Piedmont Road  
San Jose, CA 95132**

Measure L Citizens' Oversight Committee Meeting  
June 1, 2016  
6:35pm – 7:03pm

**REGULAR MEETING MINUTES**

Members Present: Kevin Costello, Chair  
Martin Michaels, Vice Chair  
Adrienne O'Leary  
Frank Cancilla  
Susan Fowle

Members Absent: Amy Chen

District Staff Present: Phuong Le, Deputy Superintendent, Administrative Services  
Veronica L. Reyes, Staff Liaison

Public Present: None

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1. Call to Order

**Minutes**

Mr. Costello called the meeting to order at 6:35 pm.

a. Roll Call

**Minutes**

Kevin Costello, Chair  
Martin Michaels, Vice Chair  
Adrienne O'Leary  
Frank Cancilla  
Susan Fowle  
Phuong Le  
Veronica L. Reyes

- b. Adoption of Agenda
- c. Approval of Minutes from March 2, 2016.

**Minutes**

Ms. Fowler made a motion to approve the minutes from the March 2, 2016, Measure L Citizens' Oversight Committee Meeting. The motion was seconded by Mr. Michaels and approved by the committee.

2. Public Comments

**Minutes**

Ms. O'Leary had questions regarding the Technology upgrades that were done last summer and thought work was completed. Ms. Phuong Le, Deputy Superintendent, Administrative Services explained that the project was broken into phases due to cost and vendor workforce, and that we are going through contract of work done with vendor. Ms. O'Leary also mentioned that Toyon Elementary School was told that the Ball Walls would be replaced with new ones. Ms. Phuong Le explained that some information may have been miscommunicated and that this work was not included in the budget.

3. Reports

a. Measure L Project Update

**Minutes**

Ms. Phuong Le, Deputy Superintendent, Business Services went over the all projects. Mr. Michaels mentioned that this schedule was not what was presented. Ms. Phuong Le explained that changes needed to be made for various reasons which she explained.

Mr. Michaels requested that the District provide a project schedule update at the next CBOC Meeting.

4. Review and Action

a. Future CBOC Meeting

**Minutes**

Next CBOC Meeting to be scheduled for Wednesday, December 7, 2016 – location TBD.

b. Vacant CBOC Position (Taxpayer)

**Minutes**

Discuss recruiting at next meeting.

c. Appointment of Chair for 2016-2017

**Minutes**

Postpone to next meeting.

d. Committee Seats

**Minutes**

Member Senior, Mr. Martin Micheals and Member Parent, Ms. Adrienne O’Leary will continue new (2) year term 2016-2018.

5. Adjournment

**Minutes**

Motion was made to adjourn, seconded and passed to adjourn the meeting at 7:25 pm.

Minutes from June 1, 2016 approved on:

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Kevin Costello, Committee Chairperson

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Will Ector, Jr., Superintendent



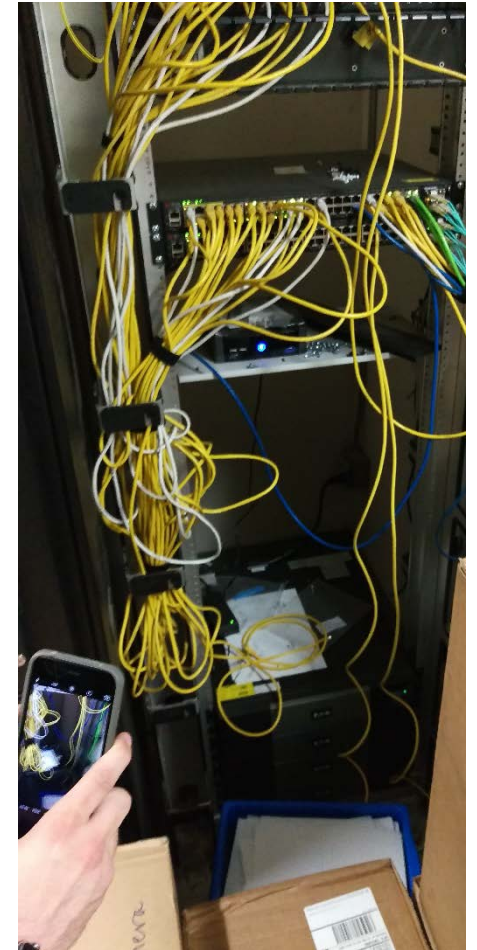
# MEASURE L BOND

## CONSTRUCTION UPDATE

August 9, 2016

# Introduction

The following presentation is intended to provide the Board of Trustees with an update on the progress of Measure L Construction Bond Projects. These are projects that are currently active throughout the District.



# Measure L – 2016 Project Overview

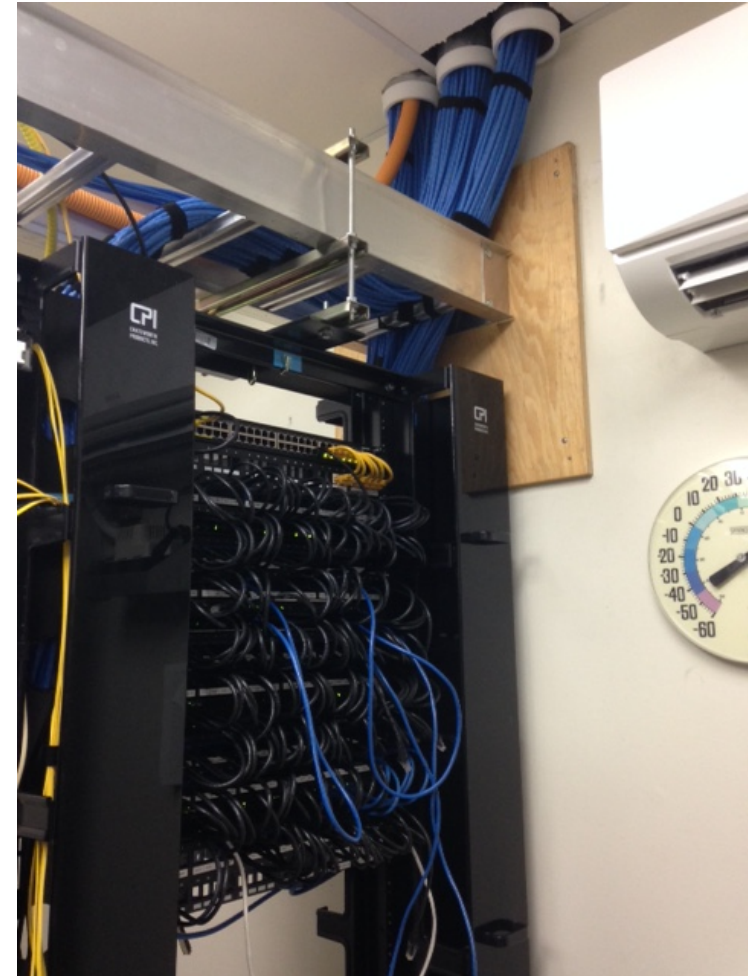
1. Phase 2 Technology Upgrade – Cable
2. Central Kitchen
3. F.I.S./Modernization/Classroom Furniture
  - Noble
  - Northwood
  - Sierramont Middle
  - Summerdale
  - Vinci Park [no F.I.S.]
4. Paving Projects
  - Morrill, Noble, Sierramont, Vinci Park
5. Energy Conservation – Solar



# Measure L – 2016 Project Details

## 1. Phase II Technology Upgrade - Cabling

- Stage I Cabling Upgrades:
  - Unforeseen work causing delays
  - Piedmont, Toyon, Summerdale – near completion
  - Majestic Way – in progress
  - Laneview – potentially delayed, may complete individual wings during Feb. & Apr. 2017 breaks
- Stage II Cabling Upgrades –
  - MOT awarded – Thanksgiving Break
- Stage III Cabling Upgrades:
  - Noble awarded – Winter Break



# Measure L – 2016 Project Details

## 1. Central Kitchen

- Bid – Late August 2016
- Tentative award– October 2016

## 2. F.I.S./Modernization Projects

- Modernization & class furniture – mostly on schedule
  - Delayed Items:
    - Northwood Façade – start of school
    - Sierramont Chiller – delayed – Sept 2016
    - Sierramont Library Circulation Desk – Late Aug 2016
- F.I.S. – delayed for long lead items
  - Specialty doors & walls: Noble, Sierramont
  - Ceiling treatments: Noble, Northwood, Summerdale
  - Noble Shade Structure
- F.I.S. furniture – order placement pending



# Measure L – 2016 Project Details

## 3. Paving Projects

- Majority of work is complete
- Work areas remaining have heavy loads traveling on them. After that work is complete paving will be completed shortly thereafter:
  - Noble access to FIS – Sept 2016
  - Sierramont east access – Sept 2016



*Before*

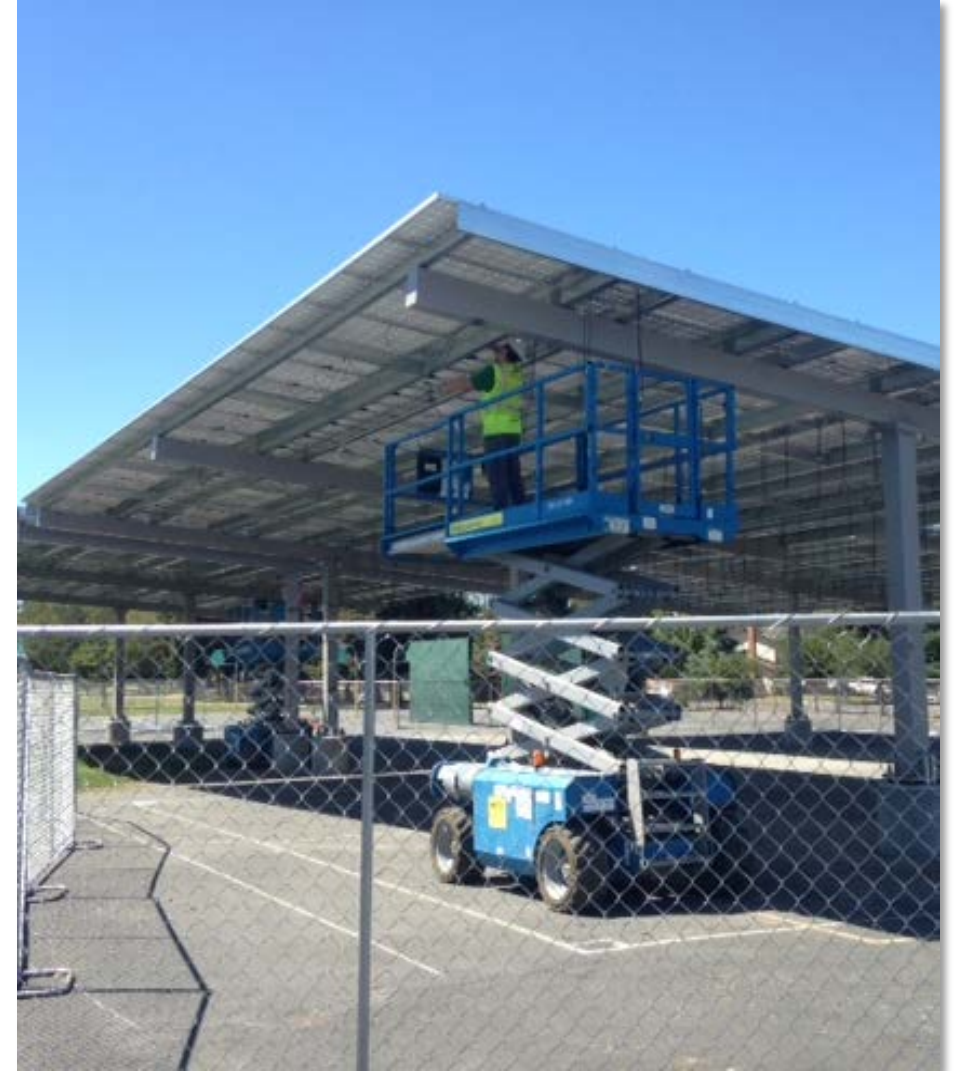


*After*

# Measure L – 2016 Project Details

## 4. Solar Installation:

- Arrays installed at 7 of 13 sites
  - Completed sites: Cherrywood, Morrill, Noble, Northwood, Sierramont, Summerdale, Vinci Park
- All arrays to be completed by Aug. 18, 2016
- Electrical connection to PG&E:
  - Starts Aug. 2016
  - Completion Oct. 2016



# Measure L – 2017 Project Overview

1. Stage IV Cabling Upgrades
  - Brooktree, Northwood, Ruskin, Vinci Park - awarded
2. Central Kitchen
  - Tentative completion – May 2017
3. F.I.S./Modernization/Classroom Furniture
  - Laneview, Majestic Way
  - Vinci Park (F.I.S. only)
4. Modernization/Classroom Furniture
  - Piedmont, Ruskin
5. Pavement Rehabilitation
  - Brooktree, Cherrywood, Majestic Way
  - Piedmont Drop-Off Area (projected)



# Construction Projects - 2016

	July				August					September				October				November					December			
	Week				Week					Week				Week				Week					Week			
	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4
Central Kitchen Demolition																										
Central Kitchen Construction																										
Central Kitchen Equipment																										
Sierramont Chiller Upgrade																										
Sierramont FIS/Modernization																										
Noble FIS/Modernization																										
Northwood FIS/Modernization																										
Summerdale FIS/Modernization																										
Vinci Park/Modernization																										
Paving Rehabilitation																										
Solar Project																										
Furniture																										
Carpet																										
Phase II Technology Upgrade																										

- Ordered
- Bid
- Award Project
- Value Engineering
- Moving
- Construction
- Long Lead Items
- Deliver Furniture



Thank You

**Berryessa Union School District**  
**Measure L-Bond Fund**  
**Multi-Year Summary**  
**as of 8/23/16**

	2014-15 Actuals	2015-16 Actuals	2016-17	2017-18	2018-19	Totals
<b>Budget</b>	77,000,000	75,252,604	62,159,364	62,159,364	62,159,364	
Less Expense	1,811,186	13,332,482	-			15,143,668
Add Interest	63,790	239,242				303,032
<b>Carryover Amount</b>	75,252,604	62,159,364	62,159,364	62,159,364	62,159,364	
QCC Budget		62,344,666	64,910,228			
			(2,750,864)			
<b>Site/Program</b>						<b>Totals</b>
Brooktree	125,242	91,957				217,199
Cherrywood	45,476	212,848				258,324
Laneview	18,515	96,373				114,888
Majestic Way	118,612	165,237				283,849
Noble	15,298	698,692				713,990
Northwood	58,082	780,064				838,147
Ruskin	36,429	214,798				251,227
Summerdale	196,750	1,046,519				1,243,268
Toyon	25,115	330,205				355,321
Vinci Park	38,287	599,550				637,837
Morrill	54,691	465,096				519,787
Piedmont	18	112,816				112,834
Sierramont	39,282	1,535,190				1,574,472
Districtwide						
MOD	115,887	-				115,887
Furniture	-	20,000				20,000
Energy Conservation	-	4,114,665				4,114,665
Technology Wireless	111,597	1,955,165				2,066,763
Technology Classroom	-	-				-
Technology - Others	225,247	-				225,247
Administration	526,832	321,488				848,320
Moving	-	9,147				9,147
Central Kitchen	59,828	562,670				622,499
<b>Site/Program Total</b>	<b>\$ 1,811,187</b>	<b>\$ 13,332,482</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,143,669</b>

**Project Budget**  
BERRYESSA UNION SCHOOL DISTRICT  
MEASURE L BOND  
2015-16 YEAR TO DATE-FINAL  
07/01/2015 - 06/30/2016  
Cost Control Summary

SUMMARY				
Description	Adopted Budget 1/21/2015	Operating Budget 6/30/2016	Total Expended to Date 6/30/2016	Balance
<b>HARD CONSTRUCTION COSTS</b>	(1)			
Construction	50,671,230	45,744,118	9,626,238	36,117,880
Construction Contingency	4,839,623	4,598,259	-	4,598,259
Sub-Total Hard Costs	55,510,853	50,342,377	9,626,238	40,716,139
Furniture, Fixtures & Equipment		4,636,500	20,000	4,616,500
Total Hard Costs	55,510,853	54,978,877	9,646,238	45,332,639
<b>SOFT CONSTRUCTION COSTS</b>				
Architectural & Engineering				
Architectural & Engineering	4,886,579	4,348,121	1,246,249	3,101,872
Architectural & Engineering Reimbursable	222,090	205,342	11,544	193,798
Specialty Consultants				
Engineering Studies / Surveys	65,000	5,000	3,000	2,000
Kitchen Consultant (Included in Aes)	50,000	-	-	-
Geotechnical Study/Inspection/Report	52,000	10,000	-	10,000
Hazardous Material Consulting	-	-	-	-
CEQA (Included in Testing)	31,000	-	-	-
Energy Consultant	-	1,374,077	805,611	568,466
Technology Consultant	80,000	-	-	-
Construction Management				
Construction Management	2,873,822	2,394,634	470,711	1,923,923
Reimbursable	131,237	130,289	9,450	120,839
Plan Check & Permit Fees				
Assesment Fees	393,496	416,842	95,168	321,674
CDE Fee	-	-	-	-
Other Permit & Plan Check Fees	50,000	37,845	12,320	25,525
Utilities Fee	150,000	10,000	-	10,000
Document Reproduction				
Plan Document Reproduction & Printing	80,000	35,500	4,485	31,015
Advertisement	12,000	66,673	31,340	35,333
Testing & Inspection				
DSA Project Inspector	830,195	793,813	39,106	754,707
Material Testing & Inspection (CEQA Included)	166,469	254,327	44,679	209,648
Geotechnical Inspection	70,750	-	-	-
Hazardous Material Inspection/Abatement	-	45,035	54,660	(9,625)
Miscellaneous Expenses				
State Funding Consultant	-	-	-	-
Community Relations Consultant	-	-	-	-
Miscellaneous	50,000	982,260	3,420	978,840
Soft Cost Contingency	319,046	319,046	-	319,046
Sub-Total Softs Costs	10,513,684	11,428,804	2,831,742	8,597,062
<b>OTHER PROJECT COSTS</b>				
Interim Housing	-	1,000	866	134
Moving (Pack/Unpacking/Movers,Storage)	1,060,000	1,069,900	267,099	802,801
Furniture, Fixtures & Equipment	5,684,400	-	-	-
Equipment and Non-Capital Equipment(Technology)	-	2,775,281	251,793	2,523,488
Other Costs Planning	27,500	-	-	-
Other Operating/Misc Expense	-	143,177	5,576	137,601
Sub-Total Other Project Costs	6,771,500	3,989,358	525,334	3,464,024
<b>PROGRAM COSTS</b>				
Administration				
District Staff Cost/Program Management Costs	1,375,000	1,299,117	255,082	1,044,035
Legal Fees/Audit Expense	125,000	125,717	54,501	71,216
Special Consultants				
Mater Plan Costs	150,000	-	-	-
Hazardous Material Consulting	40,000	-	-	-
Geotechnical Report	50,000	-	-	-
Roofing Consultant	-	-	-	-
Design Guidelines, Standard Specifications	30,000	-	-	-
Program Support Costs				
Printing, Supplies & Reimbursables	65,000	32,500	6,332	26,168
Office Equipment/Equip Maintenance	25,000	25,000	9,810	15,190
Interim Housing	125,000	-	-	-
Seminars/Training	10,000	4,000	780	3,220
Audit Expense	5,000	-	-	-
Public Relations and Contractor Outreach				
Public Relations/Communications	75,000	-	-	-
Public Bid Advertising	15,000	-	-	-
Bond Costs				
Bond Counsel Advisor	170,000	82,000	-	82,000
Bond Underwriter	470,000	150,000	-	150,000
Issuance Costs	30,000	15,000	-	15,000
Disclosure Counsel	40,000	20,000	-	20,000
Financial Advisor	90,000	45,000	-	45,000
Election Costs	60,000	-	-	-
Other Operating Expenses	-	222,000	-	222,000
Miscellaneous	-	391,965	2,662	389,303
Program Contingency				
Program Cost Contingency	88,500	88,500	-	88,500
Total Program Costs	3,038,500	2,500,799	329,167	2,171,632
Overall Bond Reserve	1,165,463	2,594,008	-	2,594,008
	77,000,000	75,491,846	13,332,481	62,159,365

# Berryessa Union School District

1376 Piedmont Road, San Jose, CA 95132

Measure L Citizens' Bond Oversight Committee Meeting October 5, 2016, 6:30PM – 7:30PM

## Sign In Sheet

Name/Title	Representing	Signature
Adrienne O'Leary	Member-Parent	
Amy Chen	Member-Parent/PTA	
Frank Cancilla	Member-Business	
Kevin Costello, Chair	Member-At-large	
Marty Michaels, Vice Chair	Member-Senior	
Susan Fowle	Member-At-large	
Will Ector, Superintendent	BUSD	
Phuong Le, Deputy Sup. Admin. Services	BUSD	
Ken Tanase, Director of Bond Const. and Modernization	BUSD	
Veronica L. Reyes, Acct. Tech II/Bond	BUSD	